

Examination Information Request List

Examination Period

Information is requested for the period
unless otherwise noted.

(the "Examination Period")

Organizing the Information to be Provided

In order to efficiently process the material assembled for the staff's review, please label the information so that it corresponds to the item number in the request list. This list is divided between Part I and Part II, in order to help the Adviser prioritize the collection of data for the staff. The information should be provided in the timeframes indicated at the outset of Part I and Part II, where possible. If information provided is responsive to more than one request item, you may provide it only once and refer to it when responding to the other request item numbers. If any request item does not apply to your business, please indicate "N/A" (not applicable).

PART I: Information to be Provided by , 2013

1. A copy of the Adviser's organization chart showing: ownership percentages and control persons; a schedule or chart of all affiliated entities; the structure by name and title of the management team and the compliance department.
2. Information regarding each private fund managed by the Adviser during the Examination Period (i.e., Private Equity Funds), including:
 - A. Name as shown in organizational documents (as amended);
 - B. Domicile (country);
 - C. Investment strategy (e.g., buyout, venture, mezzanine etc.);
 - D. Number of investors and total assets as of , 2013.
 - E. Amount, if any, of Adviser's equity interest in each fund as of , 2013.
 - F. Amount, if any, of Adviser's affiliated persons' interest as of , 2013.
 - G. Date the fund began accepting unaffiliated investors;
 - H. Whether the fund is currently closed to new investors and when it closed;
 - I. The stage of the lifecycle the fund is in as of , 2013.
 - J. Services the Adviser or an affiliate (e.g., general partner, Adviser, managing member) is providing;
 - K. The value of each fund's account that was used for purposes of calculating its advisory fee for the Examination Period;
 - L. The advisory fee charged for the last billing periods of the Examination Period;
 - M. Whether the fund pays carried interest and whether the fund is currently in-the-money or out-of-the-money for earning carried interest; and
 - N. Whether the fund is currently in a clawback position and the amount of the clawback.
3. For each private fund the Adviser manages or previously managed, please provide a copy of the limited partnership agreement, operating agreement (between Adviser and fund), any side letters referencing fees and expenses and any fee agreements between any portfolio company and the Adviser or its affiliates.
4. A list of current employees, partners, officers and/or directors and their respective titles.

5. Names of any of the Adviser's officers and/or directors who resigned during the Examination Period and information regarding the reason for their departure.
6. A list of all acronyms and definitions utilized by the Adviser.
7. The names and location of all service providers and the services they perform for the Adviser or the private funds the Adviser manages.
8. The audited financial statements for the most recent fiscal year end for each private fund.
9. A list of investors in private funds managed by the Adviser during the Examination Period including:
 - A. Name and current balance, as of _____, 2013.
 - B. Whether the investor is a related person, affiliated person, or a proprietary account;
 - C. The type of account (*e.g.*, individual, defined benefit retirement plan, registered fund, or unregistered fund);
 - D. The name of the fund and strategy the investor is invested in; and
 - E. The value of each investor's account that was used for purposes of calculating its advisory fee for the most recent billing period.
10. List of current and former investments made by each private fund as of _____, 2013.
 - A. Investment name;
 - B. Ticker symbol (if available);
 - C. Date of original investment;
 - D. Amount of original investment;
 - E. Dates of additional investments;
 - F. For each additional investment, the amount of the investment;
 - G. Date of first realization from the investment;
 - H. Realized amount;
 - I. Value of remaining investment/unrealized amount (if any); and
 - J. Investment level gross IRR (if available); and
 - K. Fund(s) in which investment was made.
11. Adviser's balance sheet, income statement, and cash flow statements as of the end of its most recent fiscal year and the most current year to date.
12. Names of any companies for which employees of the Adviser or its affiliates serve as officers and/or directors, and the name(s) of such employees.
13. A list of each investment where an employee of the Adviser provides board oversight. If the employee or the Adviser is compensated, please describe the compensation and if such compensation has been returned to the respective private fund owning the investment.
14. Names of companies for which employees of the Adviser or its affiliates, serve on creditors' committees, and the name(s) of such employees.
15. A copy of the Adviser's compliance manual currently in use.

16. A copy of the Adviser's code of ethics and insider trading policies and procedures currently in effect.
17. A list of the names of any joint ventures or any other businesses in which the Adviser or any officer, director, portfolio manager, or trader participates or has any interest, including the inception date and a description of each relationship.
18. Description of any past or current litigation or arbitration involving the Adviser, the private funds, related persons of the Adviser, or any other person associated with the private funds.

PART II: Information to be Provided On-Site

27. A copy of all agreements between Adviser and portfolio companies held by a private fund managed by the Adviser during the Examination Period.
28. Any documents (including newsletters, capital account statements, or other documents) disclosing fees paid by portfolio companies.
29. Schedule of fees earned by the Adviser from each portfolio company. Please list all fees earned during the Examination Period and note whether any such fees were credited back to the private funds.
30. A list of all compensation received by the Adviser or affiliate, besides management and performance fees in the following format:
 - A. Date received;
 - B. Payer;
 - C. Amount;
 - D. Type (transaction fee, monitoring fee, monitoring fee acceleration, Board/Director Fee, other fee (please explain)); and
 - E. Amount credited to investors/fund.
31. A schedule of the total expenses reimbursed by each advised portfolio company for each of the previous three years in the following format.
 - A. Year;
 - B. Portfolio Company; and
 - C. Total amount of reimbursed expenses.
32. Policies and procedures regarding disclosing, calculating and testing fees if not otherwise included in the compliance manual.
33. A copy of the Adviser's general ledger and cash receipts and disbursements journal for the Examination Period.
34. A copy of Adviser's brokerage and bank statements for the Examination Period.
35. A copy of each private funds brokerage and bank statements for the Examination Period.
36. Meeting minutes of the private funds' Board of Directors, Limited Partner Advisory Committee, and Adviser's management, to the extent available.

37. Materials distributed at any annual meeting of investors for the 12-month period ended
 , **2013**.
38. A copy of brochure(s) and supplements (if any) distributed to current and prospective clients used to satisfy the requirements of Part 2 of Form ADV during the Examination Period other than the current Part 2.
39. A record of any breach with the Adviser's compliance policies and procedures during the Examination Period and of any action taken as a result of such non-compliance.
40. Any investor complaints, and information about the process used for monitoring investor correspondence and/or complaints.
41. Copies of all pitch books, one-on-one presentations, pamphlets, brochures, and any other promotional and/or marketing materials furnished to existing and/or prospective clients on behalf of the Adviser or the private funds, for each investment strategy and/or mandate.
42. Copies of investor letters or other communications with current or prospective investors made on behalf of the Adviser.
43. A list of all third party consultants for whom the Adviser completed questionnaires or otherwise corresponded during the Examination Period.
44. Any correspondence with the staff of the Commission or other regulatory agencies.